

GOODS RETURN FORM

Before returning any item(s) it is important that you email a copy of this form to info@comdent.co.uk
 You will then receive a confirmation and send your goods to: receive a confirmation and send your goods to:
Returns Department, Commic International Ltd, Unit 36A Church St. Accrington, BB5 2ED. All returns must
 be sent by tracked service

List all items being returned individually using relevant reason codes (key below). Please complete all
 sections, including serial numbers where relevant.

Company Name:	Account Number:
Address:	
Contact Name:	
Contact Number:	
Email:	
Your Web Order or PO Number:	

Product Code	Serial Number	Item Description	Reason Code	Description of Fault (if relevant)

*Please use a separate sheet for additional items.

Total Number of Items:	
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Reason Codes
A: Damaged Goods
B: Incorrect Goods (unopened and returned within 14 days)
C: Not Required (unopened and returned within 14 days of delivery)
D: Faulty Goods Within Warranty Period (T&C apply)

Please note faulty goods returned within the warranty period will be tested by the manufacturer and may incur a charge if found not faulty or damaged due to improper use

Please retain this form for your records.

For internal use:	
Return Number:	